



Virg Bernero, Mayor

City of Lansing Parks & Recreation Department Athletic Special Event / Tournament Application

Event Name: _____ Event Type/Sport: _____

Host Organization: _____ ☐ Profit ☐ Non-Profit

Rental Contact Information

Contact: _____

Address: _____

City: _____ St: _____ Zip: _____

Phone: () _____ Phone: () _____

E-Mail: _____

Affiliate Web Page: _____

Detailed Event Information

Event Dates Start: _____ End: _____

☐ Single Day Event

☐ Multiple Day Event

☐ Adult

☐ Youth

Age Group(s) _____

Start Time: _____

End Time: _____

♦ No games shall start earlier than 8:00 a.m. and no game shall be scheduled to start later than 11:00 p.m. All games will be suspended as of 1 a.m.

Estimated # Teams: Games Per Day: Spectators:

Fields Needed

Gier Complex

☐ Field 1

☐ Field 2

☐ Field 3

Other (Please note) _____

Benjamin Davis Complex

☐ Field 1

☐ Field 2

☐ Kircher Municipal Baseball

☐ Westside Baseball

☐ Westside Softball

☐ Ranney Softball

Field Dimensions Pitching Rubber _____ Bases _____

Field Fitting Request (please note the initial fitting is not included in the rental costs) _____

Facility Requirements/Quantity Needed

Game Needs

☐ Scoreboard(s)

☐ Field Lights

Concessions Needed

☐ Yes

☐ No

Admissions

☐ Tent

☐ Tables _____

☐ Chairs _____

☐ Trash _____

Request to Charge Admission? ☐ Yes

☐ No

If the event is going to charge an admission, sell souvenirs or provide any additional vendors, please list them here with prices: _____

User Representative Signature, Title

Date

\$200 APPLICATION FEE (non-refundable) MUST BE SUBMITTED WITH GAME SCHEDULE/FIELD PREP FORM OR REQUESTS WILL NOT BE REVIEWED

USE ADDITIONAL PAPER IF MORE INFORMATION IS TO BE SUBMITTED